

**IN THE FIRST JUDICIAL CIRCUIT IN AND FOR SANTA ROSA COUNTY, FLORIDA**

**ADMINISTRATIVE DIRECTIVE No. SRCAD 2022-03**

*(Vacates SRCAD 2022-01)*

**RE: SANTA ROSA COUNTY CIRCUIT DIVISION ASSIGNMENTS  
EFFECTIVE JANUARY 3, 2023**

**WHEREAS**, it is in the best interest of judicial efficiency and utilization of the circuit judges to adjust the circuit assignments within the county, it is therefore,

**ORDERED** that the following Santa Rosa County circuit division assignments will be in effect January 3, 2023:

JUDGE/MAGISTRATE	ASSIGNMENT
1. Judge J. Scott Duncan, Division A	½ Circuit Criminal - <i>Division A (A-K)</i> ½ Circuit Civil - <i>Division A</i> (cases ending in odd numbers) All Civil Jimmy Ryce Cases ¼ Domestic Violence Injunctions
2. Judge Clifton A. Drake, Division B	½ Circuit Criminal – <i>Division B (L-Z)</i> ½ Circuit Civil - <i>Division B</i> (cases ending in even numbers) All Foreclosures ¼ Domestic Violence Injunctions
3. Judge Darlene F. Dickey, Division C	Family Law (cases ending in 1, 2, 5, 6, 7 & 8) ¼ Domestic Violence Injunctions Signature Authority for Magistrate (all case types) Name Changes Magistrate Exceptions
4. Judge David J. Oberliesen, Division D	Dependency Delinquency Unified Family CINS/FINS Truancy Court ¼ Domestic Violence Injunctions Probate/Guardianship
5. Magistrate Michelle A. Inere, Division E	Family Law (cases ending in 0, 3, 4 and 9) Pro Se Family Law Baker Act/Marchman Act Department of Revenue Contested Paternity Small Claims

Division assignments will be rotated pursuant to the Santa Rosa County Circuit Rotation Policy.

These assignments will remain in effect until January 2, 2025.

*Santa Rosa County Administrative Directive 2021-03* shall be vacated January 3, 2023.

**DONE AND ORDERED** in Chambers, Milton, Florida, this the 26<sup>th</sup> day of April, 2022.

/S/J.SCOTT DUNCAN \_\_\_\_\_  
J. SCOTT DUNCAN  
ADMINISTRATIVE JUDGE

Copies to:

The Honorable John L. Miller, Chief Judge  
All Judges, Santa Rosa County  
Ginger Bowden Madden, State Attorney, First Judicial Circuit  
Bruce Miller, Public Defender, First Judicial Circuit  
Donald C. Spencer, Clerk of Court, Santa Rosa County  
Robin M. Wright, Trial Court Administrator  
Regional Conflict Council  
Department of Juvenile Justice  
Department of Children & Families  
Guardian Ad Litem  
Department of Revenue  
State Probation  
County Probation  
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